



# Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

**Meeting to be held in Lidgett Park Methodist Church, Lidgett Place, Roundhay, Leeds LS8 1HG**  
Monday, 26th February, 2024 at 6.00 pm

**Councillors:**

- |              |                    |
|--------------|--------------------|
| J Dowson     | - Chapel Allerton; |
| M Rafique    | - Chapel Allerton; |
| E Taylor     | - Chapel Allerton; |
| M France-Mir | - Moortown;        |
| S Hamilton   | - Moortown;        |
| M Shahzad    | - Moortown;        |
| J Bowden     | - Roundhay;        |
| Z Hussain    | - Roundhay;        |
| L Martin     | - Roundhay;        |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





**Agenda compiled by:** Natasha Prosser - 0113 37 88021  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**Head of Locality Partnerships:** Liz Jarmin

*Images on cover from left to right:  
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree  
Moortown - Moortown Corner Shops; Gledhow Valley Woods  
Roundhay – Oakwood Clock; Roundhay Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-  RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING - 27 NOVEMBER 23</b></p> <p>To confirm as a correct record the minutes of the previous meeting held Monday, 27<sup>th</sup> November 2023.</p>	7 - 12
8			<p><b>KING'S AWARD FOR VOLUNTARY SERVICE (KAVS) AND THE KING'S AWARD FOR ENTERPRISE (KAE) SCHEMES</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which introduces a verbal update to be provided to the Community Committee to promote both the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.</p>	13 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.</p>	15 - 28
10			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p>	29 - 42
11			<p><b>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2024/2025</b></p> <p>To receive and consider the attached report of the City Solicitor which requests Members to consider agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.</p>	43 - 46
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next formal meeting as Monday, 17<sup>th</sup> June 2024 at 6pm. Venue TBC.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p data-bbox="675 181 959 215"><b><u>Third Party Recording</u></b></p> <p data-bbox="675 244 1366 396">Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p data-bbox="675 427 1310 461">Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li data-bbox="724 490 1390 642">a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li data-bbox="724 642 1401 853">b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

## INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 27TH NOVEMBER, 2023

**PRESENT:** Councillor J Dowson in the Chair

Councillors J Bowden, M France-Mir,  
S Hamilton, L Martin, M Rafique and  
E Taylor

### **ELECTION OF CHAIR**

Councillor Shahzad was unable to attend the meeting. Further to a vote that took place at the beginning of the municipal year to elect Cllr Dowson as Deputy Chair for the duration of the 2023/2024 municipal year, it was **RESOLVED** – That Councillor J Dowson be Chair for the duration of the meeting.

### **25 Appeals Against Refusal of Inspection of Documents**

There were no appeals.

### **26 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

### **27 Late Items**

There were no formal late items.

### **28 Declaration of Interests**

No interests were raised.

### **29 Apologies for Absence**

Apologies were received on behalf of Councillors M Shahzad and Z Hussain.

### **30 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

No matters were raised by members of the public.

### **31 Minutes of the previous meeting - 4 September 2023**

Draft minutes to be approved at the meeting  
to be held on Monday, 26th February, 2024

**RESOLVED** – That the minutes of the previous meeting held Monday, 4<sup>th</sup> September 2023, be approved as an accurate record.

## 32 Best City Ambition Update

The report of the Head of Policy introduced a verbal update on the Best City Ambition refresh. Mike Eakins, Head of Policy was in attendance, and provided Inner North East Community Committee Members with the following information:

- The Best City Ambition was launched two years ago, and this was the first refresh.
- The Best City Ambition focussed on tackling poverty and inequalities using an evidence based focus.
- There were three main pillars:
  - Health and Wellbeing
  - Inclusive Growth
  - Zero Carbon
- Headlines for Inner North East Leeds– the growth rate in Inner North East Leeds has grown by 5.8% and home ownership is higher than the Leeds average. It was confirmed that there are also fewer people in social rented accommodation.
- Ways of measuring progress – use of Key Performance Indicators (KPIs), Joint Strategic Assessment and the Leeds Social Progress Index.
- Members were provided with a demonstrate on use of the Leeds Social Progress Index tool<sup>1</sup> and explained that there are 3 main headlines: Basic Human Needs, Foundations of Wellbeing and Opportunity. It was confirmed that colleagues are working on version 2 of the Leeds Social Progress Index tool and Leeds is the second local authority to adopt this.
- The Leeds Social Progress Index tool is in its early development but has capabilities to track development over a number of years, to evidence whether Leeds / each ward is moving in the right direction in terms of the 3 main headlines.
- Members were also provided with an overview of Leeds Observatory<sup>2</sup>. It allows you to select specific streets and neighbourhoods and there is an ambition for the Leeds Social Progress Index tool to be able to do a similar thing.

In responding to questions from Committee Members, the following was confirmed:

- The Leeds Social Progress Index tool does not currently show data at street level and is currently just ward level information at the moment. The ambition in the future is to be able to provide this type of information.
- The Gross Value Added (GVA) measurement as per the Leeds Social Progress Index tool includes businesses in the selected area.

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<sup>1</sup> <https://www.inclusivegrowthleeds.com/leeds-social-progress-index>

<sup>2</sup> <https://observatory.leeds.gov.uk/>



- Appendix A of the Leeds Social Progress Index tool: further information and methodology, includes information on the definition of each of the data points.
- A lot of detailed information will need to be requested from officers rather than obtaining such information from Leeds Observatory and/or the Leeds Social Progress Index tool.

**RESOLVED** – To note the updates provided by the Head of Policy, as well as comments made during discussion of the item.

Councillor L Martin left the meeting at 18:48.

### 33 Inner North East Community Committee - Finance Report

The report of the Head of Locality Partnerships provided an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2023/24.

Andrew Kyrover introduced himself as the new Neighbourhood Services Officer responsible for Housing Advisory Panel (HAP) in the Inner North East Community Committee area and explained he is in post until 31<sup>st</sup> March 2024.

Projects as outlined in the submitted report were discussed and agreed as follows:

Project	Organisation	Ward	Amount	Decision
Summer Bands in Leeds Parks 2024	Leeds International Concert Season (LCC)	Chapel Allerton, Moortown and Roundhay	£1,650 (Wellbeing)	Approved

The following was highlighted:

- Wellbeing Budget Position 2023/24. The remaining available balance is £7,439.79.
- The application for Meanwood Walking Festival has been approved by DDN since the last Community Committee meeting held on 4<sup>th</sup> September 2023.
- The application for Move Mates Leeds has been declined since the last Community Committee meeting held on 4<sup>th</sup> September 2023.
- Ward Pots Budget 2023/24. The overall remaining available balance is £37,393.24. A breakdown per ward was provided as outlined in Table 2 of the submitted report.
- Youth Activities Fund position 2023/24. The remaining available balance is £0.71.
- Capital Budget 2023/24. The remaining available balance is £3,948.
- Community Infrastructure Levy Budget 2023/24. The remaining available balance is £75,481.55. A breakdown per ward was provided as outlined in Table 5 of the submitted report.

**RESOLVED –**

- a. Details of the Wellbeing Budget position (Table 1).
- b. Wellbeing proposals for consideration and approval as outlined in the table above.
- c. Details of the projects approved via Delegated Decision.
- d. Details of the projects Declined.
- e. Details of Skips & Ward Pots (Table 2).
- f. Details of the Youth Activities Fund (YAF) position (Table 3).
- g. Details of the Capital Budget (Table 4).
- h. Details of the Community Infrastructure Levy Budget (Table 5).

**34 Inner North East Community Committee - Update Report**

The report of the Head of Locality Partnerships provided an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.

The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

The following was highlighted:

- An update on the multi-sport camp of the summer holidays that took place at Scott Hall Leisure Centre. It was confirmed that it was an enjoyable day.
- As part of the White Ribbon Campaign councillors in Moortown were joined by members of the public to tie a white ribbon to a tree to raise awareness about what men and boys can do to end violence against women and girls. Another event is planned in Chapel Allerton Square by ward members on the 3<sup>rd</sup> December at 11am.
- A breakdown of LASBT figures were provided and it was noted that there has been an increase in the INE area.
- The available balance for the INE HAP is £17,677.97. It was noted that applications are being looked at. Members commented on the importance of applications and bids being received in a timely manner so that they're successful. A comment also referred to works that need doing on the 'old shop site' at the Beckhills estate and for the engagement officer to look into this.
- The success of the opening of Chapel Allerton playground.
- The second round of bidding for a mini holland scheme for Roundhay will soon be starting and this will increase walking and cycling in the locality. An update as this progresses will be provided to the Inner North East Community Committee.

**RESOLVED –** To note the contents of the report and updates.

**35 Any Other Business**

Members discussed themes for the next formal Inner North East Community Committee meeting and agreed to work this around the topic of 'environment'.

**36 Date and Time of Next Meeting**

**RESOLVED** – To note the date and time of the next meeting as Monday, 26<sup>th</sup> February 2024 at 6pm. Venue TBC.

The meeting ended at 19:20.

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**Report of: Liz Jarmin, Head of Locality Partnerships**

**Report to: Inner North East Community Committee**

**Report author: Carl Hinchliffe, Community Committee Manager**

**Date: 26<sup>th</sup> February 2024**

**For discussion**

**Title: King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes**

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## **Purpose of report**

1. To provide the Inner North East Community Committee with an update on the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

## **Main issues**

2. The verbal update to the Community Committee is to promote both the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.
3. The committee is asked for assistance in identifying groups/organisations who might qualify for the schemes and also exploring whether there are any ways the Lieutenancy can help the committee in the work they do with the local community.
4. There will be an opportunity for Elected Members to provide suggestions for their locality and to ask questions.

## **Recommendations**

5. The Inner North East Community Committee is asked to note the verbal update and offer any questions, as well as recommendations regarding the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

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**Report of:** Head of Stronger Communities

**Report to:** Inner North East Community Committee  
(Chapel Allerton, Moortown and Roundhay)

**Report author:** Zahir Lunat – Localities Officer

**Date:** 26 February 2024

**For Decision**

## **Inner North East Community Committee - Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2023/24.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g., safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner North East Community Committee this means that the money for Chapel Allerton, Roundhay and Moortown will be administered by the Inner North East Community Committee.
9. It was agreed at the Inner North East Community Committee March 2018 that CIL monies for Chapel Allerton, Roundhay and Moortown would be spent in the Community Committee ward that it was generated in. At the INE Finance Sub Group meeting on 9 July 2020 it was agreed that decisions for CIL needs to be agreed at the relevant ward meeting or by contacting the 3 Ward Councillors. The exception is if the funding is over £25k it needs to be agreed at INE Finance Sub Group and ratified at INE Community Committee meeting.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.



12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
  - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken.
  - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors).
  - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
16. Wellbeing Fund applications and Youth Activity Fund applications are considered at Finance and Policy Sub Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee; Chapel Allerton, Moortown and Roundhay. The sub group makes the recommendations to award funding for projects which is then ratified by the Inner North East Community Committee.
17. Members are asked to review the minimum conditions as set out in **paragraph 14** of this report, consider whether any amendments are required and approve such conditions for operation in 2023/2024. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

18. The Inner North East Community Committee Finance Sub Group would like to make Members aware that in future years there may be a decrease in funds allocated to the ward pot funding due to the reduction in Wellbeing Budget over the last 5 years.
19. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.

**Wellbeing Budget Position 2023/24**

20. The total revenue budget approved by Executive Board for 2023/24 was **£74,338.00** **Table 1** shows a carry forward figure of **£90,769.56** which includes underspends from projects completed in 2022/23. **£31,699.16** represents wellbeing allocated to projects in 2022/23 and not yet completed. The total revenue funding available to the Community Committee for 2023/24 is therefore **£133,408.40**. A full breakdown of the projects approved or ring-fenced is available on request.
21. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
22. Community Committee is asked to note that, at the time of writing the report, there is currently a remaining balance of **£7,439.79**.
23. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing Revenue 2023/24**

<b>INCOME: 2023/24</b>	<b>£74,338.00</b>
<b>Balance brought forward from previous year</b>	<b>£90,769.56</b>
<b>Less projects brought forward from previous year</b>	<b>£31,699.16</b>
<b>TOTAL AVAILABLE: 2023/24</b>	<b>£133,408.40</b>

<b>Area wide ring-fenced projects</b>	<b>£</b>
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Ward Pot (Included 3 x £8k injection per ward as at 01.04.2023)	£53,080.57
Community Engagement	£1,500.00
Festive Lights	£23,466.00
CCTV (Chapeltown)	£3,000.00
<b>Total spend: Area wide ring-fenced projects</b>	<b>£81,046.57</b>

<b>Area wide ward projects</b>	<b>£</b>
Active Communities Project 2023-24 Online for Adults and Elders	£5,550.00
Irish Arts and Cultural Activities and Events	£1,115.00
SEND Activity Day	£1,000.00
Summer Bands in Leeds Parks 2023	£1,650.00
Public Access Defibrillator Pads	£120.00
Improving Gledhow Lake	£5,000.00
Getting Older Staying Healthy	£1,943.50
Meanwood Valley Bioblitz	£1,800.00
Changing Tables & Education Tables	£2,763.00
Prince Phillip Centre PHAB Club	£1,635.54
Windrush 75 Celebration	£1,565.00
Chapeltown CMC Playscheme	£2,000.00
Meanwood Junior Playscheme	£1,300.00
Prince Phillip Playscheme	£2,100.00
Firstbase	£3,000.00
Growing Together at Oakwood Hall	£5,442.00
BM Health & Well Being Event	£508.00

Holy Rosary Church (Diocese of Leeds)	£5,000.00
13th RadhaRaman Folk Festival 2023	£500.00
Meanwood Walking Festival	£930.00
<b>Total Spend:</b>	<b>£44,922.04</b>
<b>Remaining Available Balance:</b>	<b>£7,439.79</b>

**24. Project Title:** Meanwood Park Comm.Tennis Programme (Children's Lessons)  
**Name of Group or Organisation:** Leeds Community Tennis Programme (LCC)  
**Total Project Cost:** £1,114.00  
**Amount proposed:** £700.00 (YAF) 2024-25  
**Amount agreed:** £700.00  
**Wards covered:** Moortown

**Project Description:** The programme's main purpose is to bring tennis to more people from different backgrounds and areas and of the city, who would not normally access our mainstream programmes. The programme can achieve this by offering opportunities for individuals to take part in tennis at a discounted cost at Meanwood Park. Between Friday 19th and Wednesday 24th January 2024, 52 responses registering interest for children's tennis lessons at Meanwood Park were gathered, 35 of which were from individuals living in the Inner North East area.

This grant would therefore be used for:

- 1 weekly lesson for children 8 – 12 years costing £3.00 each, delivered by one LTA-Accredited Tennis Coach
- Sessions would take place on a weekday evening or weekend for 1 hour per week, between April and September 2024 over 23 weeks of the year.
- The cost to the Community Committee would be £700.00, which would cover the entire costs of tennis equipment and coaches' pay.

As lessons will be on a pay and play basis (as long as bookings are made online to avoid cash payments), this offers flexibility for the players and therefore hopefully more interest and participation, based upon the figures of those who have already registered an interest. Classes will capacitate up to 10 players, ideally working with the local friends of group and councillors to attract children of a wide range of ages and sporting backgrounds, with the Community Committee's support. Although the Leeds Community Tennis Programme has delivered lessons costing £6 and £7.50 each at Roundhay, Springhead and Calverley Parks with success, in order to meet the needs of the nearby community, £3 per lesson has been proposed as a realistic and affordable amount to pay for professional tennis coaching access for families in the vicinity. At the same time, this (£3.00 per session) provides sufficient income for the Community Tennis Activator's role to match fund the proposed programme at Meanwood Park, so that the amount of grant requested is less to the Inner North East Community Committee. This enables the Community Tennis Activator to continue to put tennis on more people's radars in the local area by allowing him to put some time aside to coordinate and support the proposed programme at Meanwood Park.

**25. Project Title:** Roundhay Park Summer Tennis Camps (Children 8-12)  
**Name of Group or Organisation:** Leeds Community Tennis Programme (LCC)  
**Total Project Cost:** £2,280.00  
**Amount proposed:** £1,000.00 (YAF) 2024-25  
**Amount agreed:** £1,000.00  
**Wards covered:** Roundhay

**Project Description:** The programme's main purpose is to bring tennis to more people from different backgrounds and areas and of the city, who would not normally access our mainstream programmes. The programme can achieve this by offering opportunities for individuals to take part in tennis at a discounted cost at Roundhay Park.

This grant would therefore be used for:

- Two weeks of summer holiday tennis camps, delivered by two qualified Tennis Coaches
- Camps would take place between 10am and 1pm, spanning from Monday to Thursday each week, for 8 – 12 year olds
- The toilet facilities at Tropical World, a 3-minute walk from the tennis courts, would be used (as previously agreed)
- The cost to participants would be £10.00 per day
- The cost to the Community Committee would be £500 per week (£1,000 in total), which would cover the entire costs of tennis equipment and coaches' pay

As summer camp bookings will be on a pay and play basis (as long as bookings are made online to avoid cash payments), this offers flexibility for the players and therefore hopefully more interest and participation, based upon the figures of those who have already registered an interest. Camp days will capacitate up to 20 players, ideally working with the local friends of group and councillors to attract people of all ages and sporting backgrounds, with the Community Committee's support. Although the Leeds Community Tennis Programme has delivered summer camps costing £22.00 per day at Roundhay, Springhead and Calverley Parks before, in order to meet the needs of the nearby community (11.42% of court bookings at Roundhay Park were from those in IMD 1, equating to 635 people), £10.00 per camp day has been proposed as a realistic and affordable amount to pay for professional tennis coaching access for families in the vicinity. At the same time, this (£10.00 per 3-hour camp day) provides sufficient income for the Community Tennis Activator's role to match fund the proposed summer camps at Roundhay Park, so that the amount of grant requested is less to the Inner North East Community Committee. This enables the Community Tennis Activator to continue to put tennis on more people's radars in the local area by allowing him to put some time aside to coordinate and support the proposed programme at Roundhay Park.

### **Delegated Decisions (DDN)**

**26.** Since the last Community Committee meeting on the 27<sup>th</sup> November 2023 no projects have been considered and approved by DDN:

### **Declined Projects**

27. Since the last Community Committee meeting on the 27<sup>th</sup> November 2023 the following project was declined:

**Project Title:** Meanwood Park Community Tennis Programme (Adult's Lessons)  
**Name of Group or Organisation:** Leeds Community Tennis Programme (LCC)  
**Total Project Cost:** £1,928.00  
**Amount proposed:** £1,110.00 (Wellbeing) 2024-25  
**Amount agreed:** TBC  
**Wards covered:** Moortown

**Ward Pots Budget (incorporating skips) 2023/24**

28. The total available for spend in the Inner North East Community Committee in **2023/24** including carry forward from previous year was **£53,080.57**. There is currently a remaining balance **£35,138.76** detailed in **Table 2**.

**TABLE 2: Ward Pots 2023/24**

Ward Pots	£	Ward Split		
		Chapel Allerton	Moortown	Roundhay
<b>Ward Pots</b>	<b>£53,080.57</b>	<b>£ 11,577.65</b>	<b>£ 19,512.55</b>	<b>£ 21,990.37</b>
Chapel Allerton and Chapeltown Barrier Troughs	£650.00	£650.00		
Chapeltown Community Netball Club	£871.00	£871.00		
Moor Allerton Hall Inclusive Summer Fair	£950.00			£950.00
Reflections of Carnival Mural	£1,500.00	£1,500.00		
Copgrove Road Bin	£250.00			£250.00
Meanwood Park Playground – Climbing Frame Repair	£1,878.87		£1,878.87	
Girl Guiding Leeds Volunteer Campaign	£500.00	£100.00	£400.00	
Meanwood Lights Switch On	£3,000.00		£3,000.00	

Chapelton Winter Festival	£700.00	£700.00		
Moortown Parade Signs	£540.00		£540.00	
Meanwood Christmas Tree	£1,330.00		£1,330.00	
Oakwood Christmas Tree	£2,302.00			£2,302.00
Prince Philip Centre Public Access Defibrillator Cabinet	£400.00	£400.00		
Roundhay Grit Bins Refill	£383.76			£383.76
Moortown Grit Bins Refill	£671.58		£671.58	
Moortown Baptist Church New Grit Bin	£142.92		£142.92	
Iqra Centre New Grit Bin	£142.92		£142.92	
Moortown New Grit Bins	£421.78		£421.78	
Lidgett Lane Allotment Association	£238.33			£238.33
Gledhow Valley Allotments	£195.23	£195.23		
Mary Seacole Memorial Gardens	£285.00	£285.00		
Lidgett Lane Allotments	£240.00			£240.00
Chapel Allerton Allotments	£240.00	£240.00		
Gledhow Valley Allotments (Overspent from 2022/23)	£107.42	£107.42		
<b>Total Spend</b>	<b>£17,941.81</b>	<b>£5,048.65</b>	<b>£8,529.07</b>	<b>£4,364.09</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£35,138.76</b>	<b>£6,529.00</b>	<b>£10,983.48</b>	<b>£17,626.28</b>

## Youth Activities Fund Position 2023/24

29. The total available for spend in the Inner North East Community Committee in 2023/24 including carry forward from previous year was **£40,301.21**.
30. The Community Committee is asked to note that so far, a total of **£41,303.50** has been allocated to projects, as listed in **Table 3**.
31. The Community Committee is also asked to note that there is a remaining balance of **£0.71** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 3: Youth Activities Fund 2023/24**

	£
<b>INCOME: 2023/24</b>	<b>£38,955.00</b>
<b>Balance brought forward from previous year</b>	<b>£48,898.56</b>
<b>Less projects brought forward from previous year 2022/23</b>	<b>£47,552.35</b>
<b>TOTAL AVAILABLE: 2023/24</b>	<b>£40,301.21</b>
<b>Plus, duplicate payment refund – LCC Flavour Catering</b>	<b>£1,003.00</b>
<b>TOTAL AVAILABLE: Including Refund as above</b>	<b>£41,304.21</b>

<b>Ward Projects</b>	
Feel Good Holiday Club	£1,059.00
Meanwood Community Youth Theatre	£3,794.00
RJC Dance Activity Camps 2023-24	£6,000.00
Art Camp @ Aldertree Primary school 2023/24	£1,400.00
Art Camp @ Aldertree Primary School 2023/24	£5,000.00
CYDC Real Chance Health Multi Sports Camp	£3,330.00
MVUF Environment Summer Playscheme	£4,574.00
New Horizon Summer Youth Project	£1,100.00
Feel Good Holiday Club	£2,500.00
Multi-Sport Activity Camp with Swimming	£5,450.00



Meanwood Olympics	£2,422.50
Holiday Activity Fund	£500.00
LCC - Mini Breeze	£3,800.00
LCC Youth Service - Mandela Resources	£374.00
<b>Total</b>	<b>£41,303.50</b>
<b>Balance remaining</b>	<b>£0.71</b>

### Capital Budget 2023/24

32. The Community Committee is asked to note that there is now **£12,348.00** total available to the Inner North East Community Committee. Members are asked to note the Capital allocation broken down and summarised in **Table 4**.

**TABLE 4: Capital 2023/24**

	£
<b>Available Balance 1 April 2023</b>	<b>£8,948.00</b>
<b>Injection – April 2023</b>	<b>£5,700.00</b>
<b>Injection – October 2023</b>	<b>£2,700.00</b>
Chapel Allerton Playground	£5,000.00
<b>Remaining Balance</b>	<b>£12,348.00</b>

### Community Infrastructure Levy (CIL) Budget 2023/24

33. The Community Committee is asked to note that there is now **£75,481.55** total available to the Inner North East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 5** which includes spend.

**TABLE 5: Community Infrastructure Levy (CIL) 2023/24**

	INE (£)	Chapel Allerton	Moortown	Roundhay
<b>Balance as of 1<sup>st</sup> April 2023</b>	<b>£72,349.98</b>	<b>£21,144.72</b>	<b>£8,053.32</b>	<b>£43,151.94</b>

<b>Injection 1 - May 2023</b>	<b>£13,943.56</b>	<b>£8,497.73</b>	<b>£928.23</b>	<b>£4,517.61</b>
Holy Rosary Community Room Refurbishment		£5,000.00		
Chapel Allerton Festive Lights		£5,812.00		
<b>Remaining Balance</b>	<b>£75,481.55</b>	<b>£18,830.45</b>	<b>£8,981.55</b>	<b>£47,669.55</b>

### **Corporate Considerations**

#### **Consultation and Engagement**

34. The Community Committee has previously been consulted on the projects detailed within the report.

#### **Equality and Diversity/Cohesion and Integration**

35. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

36. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

#### **Resources and Value for Money**

37. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

#### **Legal Implications, Access to Information and Call In**

38. There are no legal implications or access to information issues. This report is not subject to call in.

#### **Risk Management**

39. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

40. The Finance Report provides up to date information on the Community Committee's budget position.

### **Recommendations**

41. Members are asked to consider/approve:

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 20).
- b. Wellbeing/YAF proposals for consideration and approval (paragraph 24 - 25).
- c. Details of the projects approved via Delegated Decision (paragraph 26).
- d. Details of the projects Declined (paragraph 27).
- e. Details of Skips & Ward Pots (Table 2) (paragraph 28).
- f. Details of the Youth Activities Fund (YAF) position (Table 3) (paragraph 29 - 31).
- g. Details of the Capital Budget (Table 4) (paragraph 32).
- h. Details of the Community Infrastructure Levy Budget (Table 5) (paragraph 33).

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**Report of:** Head of Locality Partnerships

**Report to:** Inner North East Community Committee  
(Chapel Allerton, Moortown and Roundhay)

**Report author:** Localities Officer - Zahir Lunat

**Date:** 26 February 2024

for consideration

## Inner North East Community Committee – Update Report

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### Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### Main issues

#### Updates by theme

#### Employment and Skills: Cllr Mahalia France-Mir

#### Universal Credit

3. The number of people who are claiming Universal Credit (UC) due to unemployment, as of November 2023, in the Inner North East Community Committee area is 3,834. This is an increase of 111% since March 2020, pre-pandemic levels, and a decrease of 11 claimants on the previous month.
4. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Inner North East Community Committee area and by ward.

<b>Universal Credit Claimants (Not in Employment) 16-64yrs</b>						
	<b>March 2020</b>		<b>October 2023</b>		<b>November 2023</b>	
	<b>Number</b>	<b>Rate*</b>	<b>Number</b>	<b>Rate*</b>	<b>Number</b>	<b>Rate*</b>
Leeds	23,631	4.5%	48,825	9.4%	49,108	9.4%
<b>Inner North East</b>	<b>1,814</b>	<b>4.0%</b>	<b>3,845</b>	<b>8.5%</b>	<b>3,834</b>	<b>8.5%</b>
Chapel Allerton	1,019	6.1%	2,058	12.3%	2,066	12.3%
Moortown	355	2.5%	822	5.8%	810	5.7%
Roundhay	440	3.1%	965	6.7%	958	6.7%

\*Rate shows the number of claimants not in employment as a percentage of the working age population

### **Employment and Skills (E&S) Activities and Provision**

The table below shows the number of people supported by the E&S Service from the Inner North East Community Committee area and by ward.

	<b>Accessing Services</b>		<b>Into Work</b>		<b>Improved Skills</b>	
	<b>2023/202</b>	<b>2022/202</b>	<b>2023/202</b>	<b>2022/202</b>	<b>2023/202</b>	<b>2022/202</b>
	<b>4</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>3</b>
	<b>(Apr – Dec)</b>	<b>(Apr – Dec)</b>	<b>(Apr – Dec)</b>	<b>(Apr – Dec)</b>	<b>(Apr – Dec)</b>	<b>(Apr – Dec)</b>
<b>Inner North East</b>	<b>797</b>	<b>1,036</b>	<b>174</b>	<b>193</b>	<b>273</b>	<b>320</b>
Chapel Allerton	443	570	97	100	133	144
Moortown	165	205	34	50	68	75
Roundhay	189	261	43	43	72	101

During April - December 2023

- 9,799 people accessed the Service, 797 of whom were residents from the Inner North East.
- Supported 2,457 people into work, 174 of whom were residents from the Inner North East. Customers were supported into work across all sectors with the largest numbers in construction, health and care including childcare, manufacturing, ICT, digital and comms.
- Supported 2,975 people to improve their skills, 273 of whom were from the Inner North East.

### **Leeds Employment Hub**

5. A single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025.
6. All Jobshops are open, 5 days a week for face-to-face appointments which includes Reginald and City Centre Community Hubs. There is a pop up Jobshop at Moor Allerton Community Hub on Thursday 9:00 – 17:00.

### **Community Learning**

7. Community Learning provision continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which includes face to face within a community setting, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.
8. Between April - December 2023, 3,554 people started a community learning course. There were 559 courses delivered at 118 venues, in addition, there were 17 courses delivered on-line. In the Inner North East area, there were 18 courses delivered at 6 venues, 296 people had started a course.

For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>

9. Employment & Skills had a full Ofsted Inspection from 11<sup>th</sup> – 14<sup>th</sup> December 2023. The Community Learning provision was graded Outstanding across all areas, the first Local Authority to achieve the Outstanding judgement since the new Education Inspection Framework (EIF) commenced in September 2019. The inspectors found:
  - That adult learners gain valuable skills, which often transform their lives;
  - They benefit from a highly ambitious curriculum that meets a diverse range of needs across the city, widens participation in learning, improves life chances and develops stronger communities;
  - Subcontractors are carefully selected with expertise in community learning to enable them to meet the needs of specific local communities and groups, and to meet skills priorities;
  - Subcontractors deliver highly effective, bespoke programmes to support the most vulnerable learners to access education.
10. The first event Community Learning Celebration Awards took place on the 18<sup>th</sup> July 2023 at Leeds Civic Hall. This event celebrated the accomplishments of all learners and tutors and embraced their future progression into further/high education, volunteering and/or employment.

### **Multiply**

11. Multiply is the free, government funded, adult maths support programme, part of Levelling Up, Skills for Life. The programme is aimed at helping adults to improve their maths skills and boost their number confidence. E&S are developing and delivering courses and activities through partnerships with community organisations and other partners; to help people use numeracy to manage their money; for parents wanting to increase their numeracy skills in order to help their children.

### **Delivered Events and Activities**

- **School and College Engagement and Delivery** during July – December 2023, delivered 55 activities to a total of 5,660 young people, 596 parents and carers and 129 teachers. This included 48 Apprenticeship Awareness sessions delivered at 27 schools to a total of 3,730 young people, 518 parents and 119 teachers. The sessions were delivered at the following schools in the East of the City:
  - Abbey Grange C of E Academy, Allerton Grange, Allerton High School, Bishop Young Academy, Boston Spa, Cardinal Heenan Catholic High School, Corpus Christi, Mount St Mary's, Roundhay High School, Temple Moor High School Science College, The Temple Learning Academy, Wetherby High, Springwell Academy, Ruth Gorse Academy and Leeds College of Building.
- **Connecting Communities to Health and Care Careers** 19 Information and Assessment Sessions were delivered from July to December 2023. 197 people engaged in the sessions of whom 82 were referred to pre-employment courses, 23 referred into We Care Academy and 68 were referred for Numeracy and Literacy support via Community Learning.
- **Security Recruitment Event** at the City Centre Community Hub held on the 27<sup>th</sup> July 2023. Advisors engaged with 53 customers and DWP for a Sector-Based Work Academy Programme (SWAP) Fair on 27<sup>th</sup> September 2023.
- **Black Young Professionals** event held at the Infinity Works office in Leeds on 6<sup>th</sup> September 2023, 25 people attended. The team promoted upcoming events and support for finding employment in Leeds, the aim was to encourage a diverse audience to consider digital and creative careers.
- **A tech careers information session** was delivered at Leeds Maximus office on 6<sup>th</sup> September 2023. This session provided information to 15 employment advisors and team members to let them know about tech career options and entry routes to help support their customer groups into sustainable employment options in the tech sector.
- **Leeds Tech Careers Launchpad 3.0 - Getting Hired in Tech** took place at BJSS office in Leeds City Centre on 20<sup>th</sup> September 2023. Guest speakers from BJSS, Glean and NHS LTHT joined the session to provide guests with knowledge and tips on getting hired in tech roles. 40 people attended.
- **The Leeds Digital Careers Fair (LDCF) 2023** took place on 26<sup>th</sup> September 2023, at the Leeds First Direct Arena. The event was aimed at those new to a career in tech and digital. 4,000 attendees were given an opportunity to engage with a range of tech training providers and employers to find out about the diverse career opportunities available, plus attend interesting talks and demonstration sessions.
- **Virtual Careers Expo (LDCF)** as part of Leeds Digital Careers fair, a virtual careers expo was launched on 26<sup>th</sup> September until 31<sup>st</sup> December 2023. This was an immersive platform for young people to access careers and skills information and opportunities in Leeds, with a focus on our emerging sectors. A mini roadshow also took place at 3 higher education venues to showcase the virtual careers expo to students and encourage sign ups, allowing more students access to the emerging sector careers information.
- **Reducing Re-Offending:** Jobs Fair was delivered at HMP Wealstun 28<sup>th</sup> September 2023. 7 organisations attended with Advisors engaging with 60 prisoners to offer support on their release.
- **SEND Employment** Forum was launched by E&S on 17<sup>th</sup> October 2023 at the City Museum. 100 people attended and covered:
  - How to help young people with additional support needs take their first step on the career ladder.
  - Pathways to employment, including supported internships.
  - How you can help to build an inclusive workforce across the city.
  - How to sign up for a supported internship.



- **UK University Search Jobs Fair** held at Elland Road on 17<sup>th</sup> October 2023. 480 young people aged 15-19 attended. Delivered a presentation on benefits of doing an Apprenticeship to approximately 180 of the attendees.
- **Refugee Jobs Fair** held at the Civic Hall on 7<sup>th</sup> November 2023, 71 refugees and migrants attended, with lots of previous experiences and transferable skills.
- **The BIG Social Care Jobs Fair** was delivered on 15<sup>th</sup> November 2023 at the Bridge Community Church, Burmantofts. The event was co-ordinated in partnership with We Care Academy and provided information and opportunities for people interested in accessing roles within the care sector. 304 visitors attended. 27 employers provided opportunities offering interviews, collected CVs and distributed applications form. Employers included Children's Residential, private care homes and Adult Social Care. E&S Advisors also provided support, 10 job offers were made on the day.
- **Leeds Creative Skills Festival** returned to the Leeds first direct arena on 20<sup>th</sup> November 2023 with exhibitors showcasing opportunities in the creative and cultural sector. The event offered the 3,081 visitors a chance to speak to 63 exhibitors including training providers, colleges and universities who offer creative courses; talk to employers; attend interesting speaker sessions to learn about creative careers, skills and pathways; and also offered interactive activities. 9 Leeds schools block booked students and were sent the targeted LCSF23 presentation prior to the event.
- **Jobs Fairs** Community Hubs working in partnership with DWP delivered the following:
  - Youth Jobs Fair at City Centre Hub 27<sup>th</sup> October 2023.
  - Jobs Fair at Kirkgate Market 20<sup>th</sup> October 2023.
  - Over 50's Jobs Fair at City Centre Hub 22<sup>nd</sup> November 2023.
- **Have a Go Fortnight** as part of the national Lifelong Learning campaign, local partners delivered taster and have a go skills session from 6<sup>th</sup> November 2023 to 17<sup>th</sup> November 2023. The focus was on digital and other priority sector skills as part of the fortnight of activities, aiming to encourage adults to undertake further learning to help progress their career. 4 skills taster sessions took place with 26 people attending the in-person and on-line sessions.
- **EME (Elected Home Educated) Community Forum** held on 23<sup>rd</sup> November 2023 at Civic Hall, attended by parents/carers and young people to gain a better understanding of various opportunities available to them in Leeds. Offered support and guidance for post 16 options through E&S.

### **Planned Events and Activities**

- **Careers in Catering** recruitment information and interview sessions planned for 24<sup>th</sup> January 2024 at City Centre Community Hub to support promotion of kitchen assistant posts in schools across the city.
- **Leeds Apprenticeship Recruitment Fair** will take place on 5<sup>th</sup> February 2024. Visitors can find out more about Apprenticeships and meet with providers and employers. Over 100 organisations have booked stands to exhibit at the event and approximately 6,000 visitors are expected on the day.
- **Smart Works Jobs Fair** at Leeds Beckett University Students' Union planned for 8<sup>th</sup> February 2024. This event will provide information on vacancies, Apprenticeships and supported internships to all attendees.
- **Migrant Access Project** 8 week facilitated training programme for migrants new to Leeds, starting January 2024. The advisors will attend the event taking place on 9<sup>th</sup> February 2024 at Compton Community Hub with guest speakers sharing information about their services.
- **Connecting Communities to Health and Care Careers** fortnightly Information and/Assessment Sessions will be delivered at sites across the Priority Wards and City Centre Hub. The sessions will continue to support recruitment to roles within the Health

and Care sector, including Adult Social Care, Children's Residential Practitioner and Administrative roles. Additional Community Learning provision will also be in place.

- **Reducing Re-Offending** a planned pilot to offer support to prisoners due to be released into Leeds from HMP Wealstun will be offered early in the new year. Advisors will establish contact with the identified group prior to release to enable support in accessing employment and training opportunities when resettled.
- **Digital skills bootcamps with UA92 and Microsoft** on-line and Tech North training centre. Working with UA92 and Microsoft to support 2 digital skills bootcamps to be delivered to Leeds residents, to upskill them in areas of Cloud and Data. On completion of the 10-week bootcamp, graduates will be supported to gain employment in the tech sector.

### **Employer Engagement**

12. Within the last year the Service has supported 385 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

13. E&S provides a school brokerage service 32 businesses provided activities to approximately 1,680 young people at 6 events. The events included a careers fair, 4 mock interview sessions and an employability session.

14. A Business Sustainability Event was delivered on How to Build a Greener Future, in partnership with Leeds Beckett University and West Yorkshire Combined Authority E&S delivered the first Business Sustainability Breakfast Event in Leeds with over 20 businesses signing up to attend. Guest business speakers included Dawn O'Keefe, Co- founder and Director at Shine and Janice Dye, HR Manager at C-Capture shared their green journey experiences to date and plans for the future. Businesses attending the event found out about a range of support options available:

- Measuring their environmental impact, understanding how climate change might affect their operations and taking steps expertise to enhance their business. to improve energy efficiency or flood resilience measures.
- Ensuring they attract, develop and retain a greener, healthier and inclusive workforce.
- Accessing research and academic expertise to enhance their business.

15. The Employment and Skills Business Newsletter that provides information and resources to support businesses' workforce needs across the city, also including the upcoming sustainability breakfast events, Leeds Inclusive Employers Network and T-Level support. The newsletter will be published every 2 months to approximately 5,000 subscribers. To find out more please visit: [www.inclusivegrowthleeds.com](http://www.inclusivegrowthleeds.com)

16. The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses. Please link to our accounts: [linktr.ee/eandsleeds](http://linktr.ee/eandsleeds)

Facebook: [facebook.com/eandsleeds](https://facebook.com/eandsleeds)

X (Twitter): [twitter.com/eandsleeds](https://twitter.com/eandsleeds)

Instagram: [instagram.com/eandsleeds](https://instagram.com/eandsleeds)

LinkedIn: [linkedin.com/company/employment-and-skills-leeds-city-council/](https://linkedin.com/company/employment-and-skills-leeds-city-council/)

YouTube: [youtube.com/@employmentandskills](https://youtube.com/@employmentandskills)

Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: [bit.ly/opportunitiesinleeds](https://bit.ly/opportunitiesinleeds)

For further information on Employment and Skills services and the support available please visit:

[employmentskillsleeds.co.uk](https://employmentskillsleeds.co.uk)

## **Health & Well Being: Councillor Eileen Taylor**

### **Community Committee Health and Wellbeing Report**

#### **Winter Messaging**

17. Whilst exposure to cold weather can affect anyone, some people are particularly at risk.

A reminder of the key messages:

- check on family, friends and neighbours who are at higher risk of becoming unwell.
- Check the weather forecast and the news.
- Make sure you have sufficient food and medicine.
- Take simple measures to reduce draughts at home.
- Heat the rooms you spend most time in, to 18°C if you can.
- Keep bedroom windows closed.
- Wear multiple layers of thinner clothing.
- If you're eligible, get vaccinated against flu and Covid.
- Get help if needed. Call NHS 111 or in an emergency 999

#### **Cost of living support**

18. The Leeds City Council Cost of Living page signposts to support and advice on everything from welcome spaces to seasonal health advice.

#### **Flu and Covid update**

19. Recent data from UKHSA shows that Covid rates have begun to decrease. It is still possible to book flu and Covid vaccinations at local NHS vaccination services, such as pharmacies or walk-in sites.

20. Everyone aged 65 and over, pregnant women, and individuals with certain long-term health conditions are eligible for free flu and Covid vaccines. Vaccine uptake amongst pregnant women is particularly low and they are encouraged to book their vaccines.
21. The Covid vaccination programme closes on 31 January. The flu vaccination programme closes on 31 March.

### **Norovirus**

22. Rates of norovirus are rising. It is important to remind people that if they have been sick with vomiting and diarrhoea, they should avoid visiting hospitals and care homes, and not return to work or school, until 48 hours after symptoms have stopped. Hand gels do not kill norovirus, so handwashing with soap and warm water is best.

### **Health Effects of Climate Change report**

23. UKHSA has published the fourth Health Effects of Climate Change in the UK report which provides evidence, analysis and recommendations based on climate change projections.

### **Home Energy Help**

24. A home upgrade grant scheme has been launched. Leeds City Council is giving upgrades to homeowners, renters and landlords that don't have gas central heating. Eligible homeowners will receive upgrades free of charge. Eligible landlords will receive a two-thirds discount on upgrades. A new web page has also launched, giving advice on making your home more energy efficient.

Further information by phoning 0800 1977755.

### **Asset Based Community Development**

25. Since its launch in 2013, a key aim of Leeds City Council's Asset Based Community Development (ABCD) programme has been to shift power back into the hands of local communities and residents and provide them with the support and tools they need to make meaningful change in the areas they live.
26. A special event held last October to mark the programme's 10-year anniversary provided over 150 attendees, including partners and stakeholders, with the opportunity to reflect on what has been achieved through ABCD in Leeds but to also look to the future.

### **Rising cases of measles**

27. Cases of measles are rising, particularly amongst teenagers, young people and unvaccinated / under vaccinated communities. Measles is very infectious and can spread rapidly if people have not had at least one dose of the MMR vaccine.

The MMR vaccine is available free on the NHS whatever the person's age.

## **Training and Development**

### **Want to know more about... Communities of belonging around alcohol 22 February, 11.00am to 12.30pm**

28. This session will focus on recent research into the notion of 'a community of belonging' around alcohol. The research explores how belonging may contribute to more, or less drinking, in these communities, and the possibilities for behaviour change within a community of belonging.

This webinar is suitable for anyone who works in alcohol related services and harm reduction or is involved in promoting community wellbeing.

### **Want to know more about... Just one more 14 March, 2.00 to 3.00pm**

29. This campaign aims to encourage people to increase their vegetable intake by "just one more" portion per day.
30. The webinar is suitable for anyone who promotes healthier eating as part of their role including early years, schools, healthy holiday providers, youth clubs, workplaces, and community groups working with all ages.

## **Community Safety: Councillor Mohammed Rafique**

### **LASBT EAST**

		<b>% Change on previous month</b>
<b>Current East Caseload</b>	<b>141</b>	<b>-15%</b>
<b>Cases Open in last Month</b>	<b>14</b>	<b>-66%</b>
<b>Closed Cases in last Month</b>	<b>59</b>	<b>- 20%</b>
<b>% of active citywide caseload</b>	<b>30%</b>	<b>- 4%</b>

Current Cases in Inner North East = 18

Cases Opened in the last 3 months by ward

Chapel Allerton = 8 of which 2 x Noise, 5 x ASB, 1 x Hate

Moortown = 4 of which 2 x Noise, 1 x ASB, 1 x DV

Roundhay = 4 of which 1 x Noise, 3 x ASB

Key issues:

31. Problem solving group established to pick up issues in and around Roundhay Park (Police, LASBT & Parks – feeding back to residents) on the back of the ASB review. Plans in place with LASBT, Police, Parks & Highways to prevent a recurrence of the issues of Spring/Summer 2023
32. 2 x Premises Closure Orders granted in the last quarter in Beckhill Fold and Harehills Avenue to give neighbours respite, have been extended for a further 3 months pending full possession proceedings.

## **Leeds HAP Panel**

### **Engagement/Involvement**

33. Putting together a stakeholder map/spreadsheet covering all three wards that the Tenant Engagement Officer will be able to share with ward members once completed.
34. Organised a planting plan through parks service for a community orchard at the Brackenwoods that REAP can follow.
35. Approved HAP projects since last INE Community Committee meeting:
  - New bin store for block 540 – 554 Stonegate Road, awaiting LEDA minutes.
  - 1<sup>st</sup> Meanwood Guides group storage solution, grant awarded.
36. HAP bids in the Pipeline:
  - Bench at Stainbeck Lane outside of Police station to replace the existing that is now unsafe.
  - Foundations Youth Development Project
  - Bk Newton Rd gate
  - Removal of recycling point at Beckhills and returned to grassed area.

### **Neighbourhood Centres Update**

37. The Neighbourhood Centres Co-ordinator (NCC) walked around Chapel Allerton shopping area in January to see what units were vacant and the general wellbeing of the businesses. The ones NCC spoke with said sales in the build-up to Christmas had provided enough income to keep trading but below hoped-for spend – especially on luxury (not needed) items and hospitality.
38. In lower income areas such as Chapeltown Road, cost of living and constant national media messages and supermarket publicity about how unaffordable everything is was a real game-changer meaning sales went up in the big supermarket chains and down in many smaller businesses. But in other parts of the city and the other wards of Inner North East the media and publicity drawing shoppers to other areas played a part but the poor weather (Storms Ciaran, Debbi Pia, Elin, Fergus, Gerrit etc) is seen as the greatest reason for sporadic spend in the

district centres during the Golden Quarter. Between the storms sales were acceptable shops told the NCC.

39. Business rate increases in April 2024 will adversely affect many of the larger premises, but exemptions are available for smaller ones excluding financial, medical and professional services, properties not reasonably accessible to visiting members of the public and Post Office sorting offices. There were 4 vacant units seen when visiting Chapel Allerton in January 2024 and similarly 4 in 2020.
40. Since the last vacancy levels were undertaken by the NCC, Italian restaurant Pannecotta has taken over a prominent unit in Moortown Corner and the former newsagents has closed meaning while vacancies remain at 1 of the 51 units, a large unit has been occupied in a prominent location.
41. The Council's Transport Strategy team is commissioning a feasibility study in the Oakwood and Roundhay area to look at possible ways to improve connectivity for people walking and cycling and strengthen linkages with Roundhay Park. At this point there are no proposals for the area, but they hope some will emerge following the study.
42. Details of drop in events on 24<sup>th</sup> and 26<sup>th</sup> January were included in the NCC's weekly Update to businesses in the area. The strategy team emphasised they would very much like to understand from the outset the views and aspirations of local businesses and other stakeholders, gather their input and help develop and shape any potential future proposals involving the local high street.

### **Meanwood Walking Festival**

43. As part of Meanwood Walking Festival green fingered volunteers from Meanwood Valley Partnership, along with community members and local ward councillors carried out a litter pick in their area. After the litter pick craft activity was on offer and hot soup was provided to keep people warm. Cllr Mohammed Shahzad/Cllr Sharon Hamilton (Cllr Moortown Ward) jointly said, "The council carries out street cleaning work every day in towns and villages, on road verges, in parks and housing areas, the efforts of community groups/residents organising community litter picks makes a real contribution to keeping our communities clean and tidy for everyone."



### **Consultation and Engagement**

44. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

45. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

46. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

Vision for Leeds 2011 – 30  
Best City Plan  
Health and Wellbeing City Priorities Plan  
Children and Young People’s Plan  
Safer and Stronger Communities Plan  
Leeds Inclusive Growth Strategy



## **Resources and Value for Money**

47. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

48. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

49. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

## **Conclusions**

50. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

51. The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

52. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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## Report of the City Solicitor

Report to: Inner North East Community Committee (Chapel Allerton, Moortown and Roundhay wards)

Report author: Natasha Prosser, Governance Officer, 0113 3788021

Date: 26<sup>th</sup> February 2024

For decision

## Dates, Times and Venues of Community Committee Meetings 2024/2025

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### Purpose of report

1. The purpose of this report is to request Members to consider agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.

### Main issues

### Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice.

5. The proposed meeting schedule for 2024/25 is as follows:

- Mon, 17 June 24, 6pm
- Mon, 16 Sept 24, 6pm
- Mon, 25 Nov 24, 6pm
- Mon, 17 Feb 25, 6pm

## **Meeting Days, Times and Venues**

6. Currently, the Committee meets on Mondays at 6pm - and the proposed dates (above) reflect this pattern.
7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to consider meeting start times which would maximise the accessibility of the meetings for the community.

## **Options**

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

## **Corporate considerations**

### **10a. Consultation and engagement**

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

### **10b. Equality and diversity / cohesion and integration**

In considering the matters detailed, Members may wish to consider ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

### **10c. Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

## **Conclusion**

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2024/25.

## **Recommendations**

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2024/25 municipal year (as detailed above).

## **Background information**

- Not applicable

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